Armada Mobile Disco & Dj Services
Booking & Information Sheet (Page 1)

Mobile: 0432 440737   Office: 9782 6308

P.O Box 8898, Carrum Downs, VIC 3201

armadamobiledjservices.au

djmcianwagner@gmail.com

Function Date:	Person Enquiring:
Type of Function:	Landline: (03)
Start / Finish Times: : / :	Mobile:
Arrival / Setup Time: :	Email:
Your Postal Address:	

Note: If your function is a Wedding Reception; You also need to fill out our Wedding DJ/MC Booking Form.

This can be downloaded from our website or we can mail a copy out to you.

The Venue:

Venue Name:	
Venue Address:	
Venue Access: Street Level ☐ / Upstairs ☐ / Lifts Y ☐ - N ☐	
Function Manager:	Email:
Contact Number:	

Music Options:

With Armada, you can have as much or as little input as you wish when choosing the music for your event / function. Please choose one from the following options.

[Option 1] Choose all the songs for your event from our extensive online music request pages.	☐
[Option 2] Choose 80% and leave the rest to your DJ's expertise in working the dance floor.	☐
[Option 3] Select the genres below & let your experienced DJ handle the rest.	☐

☐ 50's / 60's   ☐ Current Top 40   ☐ Country   ☐ Other (Please Specify)

☐ 70's   ☐ Electro / House   ☐ Indie / Alternative

☐ 80's   ☐ Hip Hop / Urban   ☐ Jazz / Lounge

☐ 90's   ☐ Classic Rock   ☐ A mix of everything

☐ 00's (Noughties)   ☐ Disco Era   ☐ Easy Listening / Dinner Music (Early)

You can still request songs or note your favourite groups / artists below.

Title	/	Artist	Title	/	Artist
Title	/	Artist	Title	/	Artist
Title	/	Artist	Title	/	Artist
Title	/	Artist	Title	/	Artist
Title	/	Artist	Title	/	Artist
Title	/	Artist	Title	/	Artist

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Booking & Information Sheet (Page 2)

Terms & Conditions:

1. The minimum booking of our services is 5 hours.
2. A booking fee of $100 to $250 is required to secure your booking with us.
3. Once your booking fee is received, we will notify you, and shortly after you will receive a copy of this agreement with our signature on it for your records.
4. Our signature serves as confirmation of your booking with us. If you do not have a copy of this agreement with our signature on it, you should not consider this booking as being secured.
5. A cancellation fee of $100 to $250 applies unless we receive direct notification by you no less than 30 days prior to the event / function.
6. All bookings are to be paid in full 14 days prior to the event / function unless it is mutually agreed upon that the balance is to be paid to the DJ at or shortly before the agreed start time.
7. Overtime is charged at the rate of between $75 to $100 per hour or part thereof and is payable in advance.
8. We require access to the venue at least 1 hour prior to the start time and 45 minutes after the event / function is over to pack up and vacate the venue.
9. We reserve the right to cancel our services should we discover that the venue is unsuitable or dangerous. In these circumstances, no refund will be issued.
10. The client will provide sufficient adult supervision of children attending the event / function.
11. It is the client's responsibility to ensure the good conduct of their guests. If at any time, be it before or during an event / function, we deem our persons or property to be under threat, we reserve the right to terminate our services without further notice. No refund will be issued under such circumstances.

Customer's Signature **x** _____ Date   /   /

Comments & Other Requirements:

_____
_____
_____
_____
_____
_____

Quoted Price:	$ _____	Booking Fee Received:	$ _____
	$ _____	Balance Owing:	$ _____
	$ _____	Armada Signature	**x** _____
Total:	$ _____	Date:	____ / /

If you are paying by Direct Debit:

Bank: N.A.B   Account Name: Ian Wagner
BSB: 083597   Account Number: 414307678

Please fill in the type of function in the [Description] field as well as the name of the person who made the booking in the [Remitter Name] field. This will help us to identify your payment.
We recommend that you contact us via phone or email to inform us of all direct debit payments.